

STATE LEGAL SERVICES AUTHORITY, UNION TERRITORY, CHANDIGARH
(Single Floor, Additional Deluxe Building, Sector-9D, Chandigarh.)

Memo No.SLSA/UT/CHD(Advt.-GC)/2023/297

Dated, Chandigarh the 18.04.2023

The State Legal Services Authority, U.T., Chandigarh, invites applications on prescribed format (attached herewith as Annexure A) from Indian citizens who fulfil the following essential qualifications and other eligibility conditions as on 01.03.2023 to work as General Counsellors in the Counselling Centre, ADR Centre, District Courts, Sector-43, Chandigarh purely on contract basis for a period of six months which may be extended after assessing their performance. However, the contract can be terminated at any point of time without any prior notice.

Sr. No.	Nomenclature of the posts	Qualification and Experience	No. of counsellors to be engaged	Honorarium
1.	General Counsellors	Master's Degree in sociology/social work/psychology. [The preference shall be given to law graduates who have requisite experience of working with NGOs and in the field of child and matrimonial counselling.]	2	Consolidated amount of ₹ 50,000/- per month with Conveyance charges of ₹ 10,000/- per month

JOB PROFILE OF GENERAL COUNSELLORS –

The General Counsellors would do counseling in matrimonial disputes, matters relating to women and children, senior citizens etc. Many complaints are received from senior citizens on account of family disputes. The General Counsellors would help couples to understand the source of their conflicts and try to resolve them. They would help address and resolve issues that couples may not realize are the core of their problems. They would analyze the behavioral patterns of couples and identify those who lead the conflict, in order to get resolved the disputes. The General Counsellor would do counseling of children and parents in matters of custody including joint custody/shared parenting.

SELECTION CRITERIA

Selection shall be made on the basis of interview/interaction. Knowledge, experience and expertise in relevant field shall be assessed during the course of Interview/interaction. The State Authority shall reserve the right to shortlist the applications on the basis of the criteria fixed by the Authority.

DOCUMENTATION

1. The attested copies of documents from a Gazetted Officer i.e. I.D. Proof, Date of Birth, all Certificates of Educational Qualification/Experience, and other Certificates relied up are to be attached with the application form.
2. The last date for submission of application is 08.05.2023 till 05:00 PM.
3. Any application received after the last date shall not be entertained under any circumstances. The SLSA, U.T., Chandigarh shall not be responsible for any delay including of postal/courier services.
4. A candidate must not exceed the age of 62 years as on the last date of receipt of application and must be a citizen of India.

Sd/-
Surender Kumar
Member Secretary,
State Legal Services Authority,
U.T., Chandigarh.

PROFORMA

APPLICATION FOR THE POST OF

GENERAL COUNSELLOR

Paste recent
passport size
photograph duly
attested by
Gazetted Officer

1. Name of the Applicant : _____
(In Block letters)
2. Father's Name: _____
(In Block Letters)
3. Date of Birth: _____
(in Christian Era)
4. Address:
 - a) Permanent Address _____
(With Pin Code)
 - b) Correspondence Address _____
(With Pin Code)
 - c) Contact No. _____
 - d) Email ID: _____
5. Present Occupation: _____

6. Educational Qualifications:-

Examination Degree/Diploma	University/Board	Subject	Year of Passing	%age of marks Class/Grade Distinction

7. Experience: _____

8. Nationality: _____
9. Marital Status: _____

Date:

Place:

Signature of the Applicant

Declaration by the Applicant

- i) I certify that particulars/information given by me in the application form is true and correct according to my knowledge and nothing has been concealed therein and that in case any information/particulars(s) is/are found to be false, fabricated, misrepresented, suppressed or concealed, I shall be liable for appropriate legal action including termination, dismissal or discharge even after appointment without any notice.
- ii) I solemnly affirm and declare that no criminal case/complaint/inquiry is pending against me and I have also not been charge-sheeted in any inquiry/case.
- iii) I have never been debarred from appearing at any examination.
- iv) I understand that if any column is left blank, my application can be rejected.

Date:

Place:

Signature of the Applicant